

DEVON CHRISTIAN SCHOOL

Learning

Loving

Serving

KINDERGARTEN - GRADE 9 PARENT HANDBOOK

2019 - 2020

MISSION STATEMENT

Devon Christian School equips students for a life of loving and serving God and others through commitment to spiritual, academic, and personal excellence.

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DEVON CHRISTIAN SCHOOL IS A MEMBER OF:
Association of Christian Schools International (ACSI)
Association of Independent Schools and Colleges of Alberta (AISCA)

DEVON CHRISTIAN SCHOOL
Parent Handbook
2019/2020

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SECTION 1 - GENERAL INFORMATION

1.1 WELCOME

Welcome to Devon Christian School! We are pleased that you have chosen to enroll your child/children in our school. This handbook will introduce you to Devon Christian School and answer many questions regarding our basic policies and procedures. Putting God at the centre is what Christian Education is about. Learning about God's world through the curriculum equips students to serve God and mankind using the strengths and abilities that He has given them. Devon Christian School exists to encourage students in the pursuit of academic excellence, Christ-like character, and passionate service.

1.2 FEATURES

- Alberta Education certified teachers
- All staff are born again believers
- A Christ-centered curriculum
- Parental involvement and input
- A non-denominational philosophy and organization
- Bible instruction and Christian service opportunities
- A large percentage of our students achieve honour roll status due to high academic standards
- Fully accredited by the Alberta Department of Education
- Member of the [Association of Christian Schools International](#)
- Member of the [Association of Independent Schools and Colleges of Alberta](#)

1.3 HISTORY

Devon Christian School opened in the fall of 1991 with Grades 1 – 7. An expansion in the fall of 1992 incorporated kindergarten and grade 8. Grade 9 was added in 1993 and Preschool in 2008. Classroom facilities which also house washrooms are situated in portables behind the Alliance Church, and we have use of a regulation size gymnasium, a sanctuary, and kitchen facilities. The summer of 2007 included complete renovations of the gymnasium. A new playground and basketball court were added in September 2016. A professional music instructor was hired in the fall of 2017 to enhance our music program.

SECTION 2 - PHILOSOPHY

2.1 MISSION STATEMENT

Devon Christian School equips students for a life of loving and serving God and others through commitment to spiritual, academic, and personal excellence.

2.2 STATEMENT OF FAITH

1. We believe the Bible to be the inspired and only infallible, authoritative, written word of God.
2 Timothy 3:16-17
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
Matthew 28:19; 2 Corinthians 13:14
3. We believe that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of its creation. Genesis 1:1; John 1:1
4. We believe in the true deity and true humanity of our Lord Jesus Christ, His pre-existence, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His Ascension to the right hand of the Father, and His future visible return in power and glory. Colossians 1:13:20; John 1:14
5. We believe that the Lord Jesus Christ is the only mediator between God and man. 1 Timothy 2:5
6. We believe that all men are lost and sinful, and that salvation is received through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit of God. Romans 3:23-26; Titus 3:5
7. We believe that by the present indwelling ministry of the Holy Spirit, the Christian is enabled to live a godly life, and that every believer should practice the holiness which God requires.
Ephesians 1:13-14; Romans 8:1-4; Romans 12:1-2; Titus 2:11-13

8. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. John 5:24-25; 28-29
9. We believe in the spiritual unity of believers in our Lord Jesus Christ. John 17:20-23
10. We believe that support of and participation in the task of fulfilling the Great Commission is an obligation of all believers in our Lord Jesus Christ. Matthew 28:19-20
11. We recognize that there may be additional distinctive beliefs or doctrines held by various Christian beliefs and denominations which they believe to be consistent with the above. Such beliefs and doctrines shall not be taught or promoted by this society.

2.3 EDUCATIONAL PHILOSOPHY AND PROGRAM

Devon Christian School is a Preschool - Grade 9 Christian School committed to a Biblical standard of spiritual and academic excellence. We believe that every child is made in the image of God and has unique talents and needs. Devon Christian School provides a program which enables each child to grow spiritually, academically, socially, and physically so that he or she is equipped for service to God. We are committed to a Biblical standard of excellence for the glory of God in all that we do. We have focused our curriculum on a select group of core and complementary subjects which we strive to teach with excellence.

SECTION 3 - LEADERSHIP

3.1 GENERAL INFORMATION

Devon Christian School is governed in accordance with its Society By-laws, the School Act, and Alberta Education. Members of the Devon Christian School Society are eligible to elect officers to the school board. With adequate notice, by-laws, policies, and audited financial statements are available for members to view at the school office.

3.2 BOARD OF DIRECTORS

Governance is provided to Devon Christian School through the policy development and long range planning of the board of directors. The board is responsible to hire the principal, provide ongoing and long-term strategic goals, and to ensure the evaluation of the personnel and programs of the school by the principal. They give guidance to the overall direction and quality of the school program through the development of policies, which provide the framework for the operation of the school.

The board promotes the accountability philosophy outlined in Matthew 18. All issues should be resolved at the most direct and lowest level whenever possible. Only after attempted resolution, do they advance up the chain of authority. A letter outlining the concern and the steps previously taken to resolve the concern shall be presented to the principal. The principal shall inform the board and liaison with the parent regarding the board's response.

The board members are generally part of the school parent community, although we welcome the experience of grandparents, alumni, and other supporters of Christian education. Nominees are submitted to a nominating committee, which review the application. There may be an election for approved candidates if there is a contest for available positions.

3.3 ADMINISTRATION, TEACHERS, AND SUPPORT STAFF

The principal of Devon Christian School is responsible for the daily management and operation of the school. The principal ensures that the requirements of Alberta Education are met and that the stated vision, mission, and values are implemented. The principal is accountable to the board. All teachers and support staff are directly responsible to the principal. The principal has been entrusted with the task of hiring all staff.

3.4 PARENTS

Parents are a vital part of Devon Christian School. The primary responsibility for the education of children rests with parents. Therefore, a partnership between the home and the school is vital to ensure the success of the school program. Parents are encouraged to be actively involved in school life such as volunteering at the school, assisting and/or monitoring homework, and praying for our school.

3.5 GOVERNMENT RELATIONS

Devon Christian School is an accredited, independent school that enjoys a positive relationship with the provincial and municipal governments. We presently receive partial government funding for every eligible student enrolled in our school.

Devon Christian School annually prepares a Three Year Plan/Annual Education Results Report. It is a strategic plan for the coming three years, as well as a report on a range of performance indicators related to the goals of the Three Year Plan. The board approves the document and a copy is submitted to the Alberta Education in November. The report is available on the school's website.

3.6 EXTERNAL AFFILIATIONS

Devon Christian School is a member of two external organizations. These are:

1. Association of Christian Schools International: ACSI provides support to Christian schools through resource development, professional development conferences, and professional networking. www.acsi.org
2. Association of Independent Schools and Colleges of Alberta: AISCA represents the interests of independent schools on a wide range of issues related to political and economic equity in Alberta. They provide a voice for independent schools on issues such as teacher certification, funding equity, and educational choice. www.aisca.ab.ca

SECTION 4 - REGISTRATION

4.1 ADMISSIONS

Devon Christian School is rooted in evangelical Christianity whose parents agree with Biblical principles integrated into the education of their children. All families are welcome at Devon Christian School, however all families are expected to comply with the policies and regulations of the school, the Statement of Faith, and the Parent Covenant. To ensure that harmony exists between what is taught at home and at school, parents will be required to attend an admissions meeting conducted by the principal. Students may be asked to attend the meeting. Admission to Devon Christian School is based on the following:

- The family's desire for Christian education
- The family's alignment with our mission and vision
- The student's academic fit
- Available classroom space

4.2 GUIDELINES

1. Parents interested in registering their children at Devon Christian School should make arrangements to visit our school and learn about the programming.
2. The Registration Package must be filled out completely and the following must be attached: the registration fee, a copy of the most current report card, any special needs assessments. If in kindergarten, a copy of the Birth Certificate must also be submitted. Entrance exams may be given at the discretion of the principal.
3. The principal will make arrangements to meet with the parents and possibly the student once the registration package is complete.
4. Parents will be informed of the acceptance or decline of their registration after the complete application has been reviewed and parents and students have had a meeting with the principal.
5. Students who will be five years old by March 1 may register in kindergarten, and students who will be six years old by March 1 may be registered in grade one.
6. Admitted families are on a probation period for three months. At the end of the three month period, the principal and the staff will assess the progress of the student.
7. Priority in the admission of individual children will be given to families whose children are currently registered and to the children of staff members employed by the school.
8. The principal has the authority to determine the grade placement of each student registering or re-registering in the school. This will be determined by review of the report card, and if necessary, additional placement testing.

9. The board, upon recommendation of the principal, may decide not to admit or re-register a student with severe disciplinary or psychological problems, or a child deemed to have special educational needs which the school is not equipped to meet.
10. The registration fee will be refunded for a family which is not admitted to Devon Christian School. The registration fee will be forfeited if, subsequent to acceptance, the family chooses not to attend.

SECTION 5 - FINANCES

5.1 SCHOOL FEES

Kindergarten Registration Fees:

Registration Fee Prior to May 15: \$75.00 per child
 Registration Fee After May 15: \$150.00 per child
(Registration Fee is Due with Registration Package and Includes Devon Christian School T-Shirt)

Grade 1 - 9 Registration Fees for Each Student:

Registration Fee Prior to May 15: \$150.00 per child
 Registration Fee After May 15: \$300.00 per child
(Registration Fee is Due with Registration Package and Includes Devon Christian School T-Shirt)

Additional Fees for Grade 7 - 9 Students:

C.T.S. Fee \$200.00
(Due September 30, 2019)

TOWN OF DEVON BUSSING FEE		OUT OF DEVON TOWNSITE BUSSING FEES	
Each Child	\$50.00/month	One Child	\$135.00/ month
		Two Children	\$185.00/ month
		3+ Children	\$235.00/ month
Bussing fees for the whole school year must be received by September 30, 2019 OR families can submit 10 post-dated cheques payable to Devon Christian School and dated for the first of each month.			
<i>Fundraising, Volunteer Commitment, and Bussing Fees can be combined in one cheque if paying monthly.</i>			

There will be additional fees throughout the school year for things such as field trips, hot lunches, after-school clubs, etc.

5.2 SCHOOL FEES POLICY

1. Registration fees are non-refundable.
2. Post-dated Fundraising Commitment and Volunteer Commitment cheques must be received with your registration package. Please see agreements for dates.
3. For families registered after September 30, the full fundraising commitment must be raised by May 31, regardless of start date, due to the fact that Devon Christian School does not receive Alberta Education funding for these students. Exceptions can be made upon request to the board.
4. **Post-dated cheques for bussing must be received by September 30. If this payment is not received students will not be permitted to ride the bus. Once payment is received, students may resume riding the bus.**
5. Any family with unpaid accounts, including such things as fundraising, volunteer, bussing, library books, text books, field trips as of June 15 will not be readmitted for the following school year until all outstanding fees are paid in full or satisfactory alternative arrangements have been agreed to by the board.

5.3 BURSARIES

Bursaries may be granted to families who demonstrate financial need. A bursary application with detailed financial information is submitted to the bursary committee who determines whether a family qualifies and the amount of the bursary.

Financial situations vary so there is no established income level that qualifies for bursary. Bursary applications are to be submitted with registration packages. Information regarding bursary recipients and their financial situation is confidential.

5.4 FINANCIAL FEE GUIDELINES

Devon Christian School is committed to providing the finest quality education at a reasonable cost while operating debt-free and planning carefully for the future. We actively seek the support of other families and corporations to keep costs to a minimum. Due to the nature of education, much of the planning required to run an effective school must be done on an annual basis. Significant financial commitments are made annually: teachers are hired, capital assets are purchased, programs are developed, and a host of other plans are created to function for the entire year. As such, by registering your children at Devon Christian School, you are committing to partner with the school for the entire year. For families entering the school mid-year, you are required to commit to the full fundraising and volunteer fees, as we do not receive any Alberta Education funding for students registered after September 30. Listed below are the Key Financial Fee Guidelines:

1. Payment options:
Option A: Annual Single Payment on or before September 30. You can pay by cash, cheque, e-transfer, Visa, or MasterCard (plus applicable fees).
Option B: 10 Post-dated cheques dated for the first of each month.
2. When a family voluntarily withdraws from the school for any reason, they must give at least one full calendar month notice to the school. Fees for the entire current month, plus the next month will be charged to the family's account as Withdrawal Penalty. (For example, if a family leaves on February 10, fees for the entire month of February plus the month of March remains due to the school.)
3. Students will not be re-enrolled until all financial obligations from the previous year are met. Families with an outstanding balance at June 15 will cause their child's name to be removed from the class lists for the following year until payment has been received or payment arrangements have been made with the Administration Office.
4. Failure to meet the financial obligations of the chosen payment plan may result in the release of the student.
5. When a student is suspended, expelled, or asked to withdraw for disciplinary reasons, fees for the balance of the year remains due to the school.
6. When a student leaves Devon Christian School for any reason, all unpaid accounts remain due to the school.
7. The registration fee is due when the registration package is submitted to the school. Registration fees are non-refundable.
8. All fees are expected to be paid on a timely basis regardless of payment method.
9. A family's account will be charged a NSF fee of \$35.00 should any payment made by cheque be rejected by the family's financial institution for any reason (i.e. non-sufficient funds).
10. Inability to comply with any of the above Key Financial Guidelines must be communicated to the Administration Office.
11. If you find yourself unable to meet your financial obligations, please contact the Administration Office and request a Bursary Application Form. The board will take into consideration your application for subsidy and will advise you of its decision.

5.5 COLLECTION PROCEDURES

The following procedures will be followed by a board member for past due accounts, at intervals determined by the board members:

1. Reminder letter from the school's Administration Office
2. Letter and personal contact by a board member
3. Letter from a board member and/or finance committee calling for a meeting to determine steps to take
4. The Board reserves the right to involve a collection agency, or to invoke legal action to collect outstanding fees if necessary.

5. All payments received will be applied in the following order:
 - Past due school fees
 - Current school fees
 - A one-time late fee of 5% of the account balance will be added to any account showing fees outstanding at June 30.
6. This fee will be waived if: postdated cheques for the entire outstanding balance are received by the Administration Office by June 30 or at the discretion of the Board.

5.6 FUNDRAISING

Each year we run a number of fundraising activities which generate income from outside the parent body. Devon Christian School requires each family to raise \$1,500.00 in net proceeds from these fundraising activities (if in kindergarten, the amount is \$500.00). Net proceeds from fundraising means the amount that Devon Christian School profits at each event. For example, a case of chocolates sells for \$90.00, but we have to pay \$45.00 for the box so our net proceeds are \$45.00. Therefore, the school family would be credited \$45.00 for fundraising. See Fundraising Commitment for more details.

5.7 RECEIPTING FOR DONATIONS

Donations from parents (amounts over the fundraising commitment) and other supporters of Devon Christian School are income tax deductible and are essential to operate our school. Official receipts for income tax purposes will be mailed by the end of February.

SECTION 6 - PARENTAL INVOLVEMENT

6.1 GENERAL INFORMATION

We believe that Scripture places ultimate responsibility for the education of children with their parents. The Board acts as a representative of the parents by overseeing the school and developing policies which reflect the concerns and values of the parent body. Teachers act in the place of parents during the school day. This partnership is vital to ensure the highest quality education. It is in the best interest of the school; therefore, to provide a multitude of ways for parents to be involved in their children's education both directly and indirectly. It has been shown that where parents are actively involved in their children's education, achievement invariably improves.

6.2 GUIDELINES FOR PARENTAL INVOLVEMENT

1. All volunteers must have a current criminal record check with a vulnerable sector search completed by the local RCMP detachment. Copies of the criminal record check must be submitted to the school.
2. The principal will actively support and encourage parental involvement in the education of their children and make recommendations to the board as to how this may best be accomplished.
3. The school will provide opportunities for parents to meet with the staff.
4. The school will provide opportunities for parents to financially support the school either by gifts or helping with fundraising activities.
5. The school will provide opportunities for parents to help with the maintenance, repair, and development of the facilities and grounds.
6. The board, as the need arises, will create committees to research and make recommendations on topics of particular interest to many in the parent body.
7. The staff shall ensure that parents are regularly informed of all significant school or classroom events.
8. The principal shall ensure that staff communicate regularly with parents through planners, social media, our website, email, phone calls, field trip notices, and progress reports.
9. At Devon Christian School a volunteer commitment is mandatory throughout the school year. Kindergarten families are required to complete 10 volunteer hours or pay a \$250.00 fee. Grade 1 - 9 families are required to complete 20 volunteer hours or pay a \$500.00 fee. Volunteer hours must be completed by May 31. Please see further details on the volunteer commitment form.

SECTION 7 - COMMUNICATIONS

7.1 GENERAL INFORMATION

Parents are encouraged to communicate freely with the staff of our school. The Matthew 18:15-17 principle should be followed with all communication. We correspond daily through the use of our student planners. Teachers check and initial them each day and we expect parents to do the same. Monthly newsletters are emailed to each family and are posted on our website. Information such as hot lunch forms, field trip forms, club forms, upcoming event information, and advertisements will come home in the student planners regularly.

Teachers may contact parents on an individual basis as the need arises. We also encourage parents to contact the appropriate teacher if they have any questions or concerns. Teachers can be contacted through the school text line or email. All staff email addresses are posted on the school website.

7.2 GRIEVANCE PROCEDURE

Devon Christian School is staffed with excellent, qualified teachers who love the Lord and desire the best for their students. They are more than willing to meet with the parents to try and find a solution to any issues that might arise.

The procedure will follow the Matthew 18:15-17 principle which is as follows:

1. If a parent, who has a child attending Devon Christian School, has a concern or a grievance it is the responsibility of the parent to go directly to the teacher of that child and verbally express their concerns.
2. Should the parent feel that a problem still exists after having exhausted their efforts through communication with the teacher, then the parent may arrange a meeting to discuss the concern with the principal.
3. If the situation is still not resolved, the parent shall meet with the staff member involved and the principal.
4. If the grievances are not resolved at that level then the parent may write a letter to the board chairman explaining their position (parents must give a copy of the letter to the principal). All correspondence must be signed. All unsigned correspondence will not be addressed. At the time that correspondence is received, a meeting will then be set up with one or two board members, the teacher, the principal, and the parent. The chairman will clarify the procedures to be followed, the role of each party present, and the extent of the topics to be discussed. The board members will make a final decision after the presentation has been heard. This will take place either at that meeting or a later meeting. In any case, the chairman will immediately inform the individual of the board's decision when that decision is made.
5. If a parent has a concern or a grievance with the principal, it is the responsibility of the parent to go directly to the principal and verbally express their concerns. If the situation is not resolved, parents may proceed with number 4 of the grievance procedure.

7.3 ATTENDANCE

Faithful attendance at school is necessary both to obtain the maximum benefit of the education provided and to meet the requirements of the law. Unnecessary absences or repeated tardiness is a discourtesy to fellow students and the teachers and places an additional burden upon teachers to provide make-up work. During the school year, parents are to encourage and ensure the punctual and regular attendance of all their children at school.

Guidelines:

1. Some absences from school for all or part of the school day shall be recognized as unavoidable and therefore "excused" upon notice from parents before 9:00 a.m. Examples of "excused" absences are the following:
 - Personal illness, injury, or doctor appointments which cannot be scheduled after school hours
 - Illness in the immediate family which requires the student's presence
 - Death in the family
2. Some absences are avoidable and will be considered "unexcused." All assignments missed during

an "unexcused" absence shall be given a grade of "zero." Make-up work shall be done at the discretion of the teacher. Examples of unexcused absences include the following:

- **Family vacation** - Family vacations are not recommended during the school year; however, if you do make the decision to take your child on an additional holiday while classes are in session, please inform your child's homeroom teacher of your plans at least a month prior to your vacation.
 - Shopping, haircuts, movies, etc.
 - Baby-sitting, part-time jobs, helping at home
 - Recreation
3. Students shall not be released early from school unless they are accompanied by someone authorized by a parent or guardian.
 4. Some lates shall be recognized as unavoidable and therefore "excused" upon notice from the parent.
 5. Students from kindergarten to grade 9 that have more than 5 lates will not be eligible for perfect attendance.

7.4 SCHOOL CLOSURES

Devon Christian School may be closed due to cold weather, storms, or poor driving conditions. Bus drivers will notify their passengers if their bus is not running that day. If busses are not operational, Devon Christian School may be closed. School closures will be posted on our Website, Facebook, and Instagram. All notifications and postings will be made by 7:00 a.m.

7.5 CONTACT INFORMATION CHANGES

Any changes of address or phone number must be immediately reported to the homeroom teacher so that all information at the school is current for reporting and in cases of emergency.

SECTION 8 - CURRICULUM AND PROGRAMMING

8.1 GENERAL INFORMATION

Devon Christian School provides a high quality education based on the Alberta Program of Study. The whole universe was created by our God and therefore all areas of study give us an opportunity to know Him better and to understand His call upon our lives. As an educational institution we are constantly striving to be more Christ centered and to develop a foundational knowledge of God and His word within our students.

8.2 KINDERGARTEN EDUCATION

The Kindergarten program operates three full days a week on Tuesdays, Thursdays, and Fridays.

The goals of Devon Christian School's kindergarten program are consistent with the goals set out by Alberta Education, which are to develop the child in areas of: self-concept, health and physical development, social development, emotional development, intellectual development and creative development. It is also the desire of Devon Christian School to see students develop and grow spiritually.

8.3 GRADE 1 - 9 INSTRUCTIONAL ORGANIZATION

Devon Christian School is committed to providing an educational program that will strive to meet the needs of all students. Devon Christian School teaches all the required courses from Alberta Education. Depending upon enrolment, we have adopted a flexible grouping system that encompasses multiple grades in a single classroom, which takes advantage of the strengths of both the traditional classroom grouping and individualized instruction. Generally speaking, classroom grouping is used with content-oriented subjects like social studies and science. Individualized instruction is used more with skill-oriented subjects like language arts and mathematics. Larger groups are also used for the complementary subjects of health, art, drama, and physical education while small groups, pairs, and peer tutoring are used from time to time throughout the program. This approach, and a low student-teacher ratio, enables us to provide for a wide variety of needs and learning styles. It also enables us to address any developmental issues identified.

8.4 BIBLE AND SPIRITUAL LIFE

The Bible is viewed as central and foundational to our program. The Bible is taught every week as a core subject in its own right, with memory work as a key component. All other subjects are taught from a Biblical perspective, and Biblical principles are integrated into all our policies and procedures. Every day begins with prayer for staff and students alike. Every week students and staff gather in chapel for a time of worship and instruction. Monthly Scripture Memory is mandatory for all Devon Christian School students.

8.5 CHRISTIAN SERVICE

We believe that students should not only be equipped to serve God, but that they should be given opportunities to do so while they are young. In addition to the many opportunities for service within the school, we try to involve our students in outreach ministries where they can live out their faith. Through our Chapel program students are encouraged to consider ways that they can serve within their community and churches.

SECTION 9 - STUDENT INFORMATION

9.1 GENERAL INFORMATION

The Scriptures command parents to train up their children in the way they should go and raise them in the training and instruction of the Lord. A child's sinful nature will often manifest itself at school just as in the home, resulting in behavior which is disruptive to the educational process for both the offender and others. Parents, by enrolling their children at Devon Christian School, delegate some of the responsibility for training their children to school representatives. Along with this responsibility comes the authority to take appropriate disciplinary measures which will further the character training begun at home and maintain a positive educational setting.

We hope to establish a positive environment at Devon Christian School based on respect for self, others, and reverence for God. Students are expected to model high standards of behaviour towards staff and each other. When dealing with discipline problems, we try to apply the following principles:

- The disciplinary process should assist the student to develop self-discipline and internalize the ethical and character values that are so important for a righteous life and successful witness.
- Students are moral agents, capable of making choices, and are therefore responsible and able to make changes to inappropriate behaviour.
- Training in moral, physical, intellectual, and spiritual qualities occurs in a community context and will involve parents, student, and teachers to be most effective.

Parent cooperation is crucial to the success of school discipline; lack of support from home can effectively undermine the teacher and school's authority. Students may serve an in-school suspension, an at home suspension, or be expelled if a situation is deemed serious enough. Expulsion of a student is a last resort when a student is demonstrating disregard for the rules and expectations of the school to the extent that there is no longer a productive relationship between the home and school.

9.2 HOMEWORK

At Devon Christian School we consider homework to be an essential part of your child's education as it ensures they complete all the required outcomes outlined by Alberta Education. We believe the Biblical mandate for schools is to partner with parents in the holistic education of their children. It is important to provide a comprehensive range of experiences that will fully support this development. Homework, work undertaken by the student beyond the hours of formal schooling, is a useful strategy connecting home and school and developing healthy habits that will serve the students throughout their lifelong learning. It reinforces the fact that learning is not solely undertaken "in school" and that it does involve the home.

Some of the Benefits of Homework:

1. Teaches Responsibility - Doing homework every day at the same time helps develop responsibility and prepares children for responsibilities they will face in the future. It also helps build habits of self-discipline and independent study.
2. Provides Reinforcement - Homework helps reinforce and supplement the curriculum, encourages the practice of essential basic skills, and allows for further individualization of learning rate.
3. Gives Students a Sense of Accomplishment - Taking pride in homework assignments helps children experience the satisfaction of a job well done.
4. Helps Students with Time Management - Planning for the completion of several assignments allows the child experience in managing their after school time and other extra-curricular activities. It encourages students and families to manage their time and commitments to include learning priorities.

Principles and Procedures for Homework:

1. Homework includes all work, including assignments, reading, practice and drill exercises, study skills and revision, research and report writing, and preparation for new learning, which is to be carried out by students outside of the regular hours of school.
2. Homework will be a regular component of the teaching curriculum.
3. Homework will be an extension of what your child is learning at school. It will be relevant and meaningful to the learning currently being undertaken by the student.
4. The expectation is that homework will be completed neatly and to the best of your child's ability.
5. Any unfinished work should be completed at home on the day it is assigned. Where, in the older grades, a long-term assignment is given, help your child to manage his/her time appropriately.
6. Homework will be regularly reviewed and/or marked by staff.
7. Homework that is incomplete, upon discretion of the teacher, may result in a consequence for the student.
8. Completion of homework will be part of the school's evaluation process and will be reflected in the student's report card each term.
9. If for some reason your child is unable to complete their homework, send a written explanation to the teacher.
10. The amount of homework given will vary from one student to another just as the rate of learning varies. The time allotted for homework nightly is also dependent on the learning style of the individual child. If you find your child is spending significantly more time than is recommended below, it is important to discuss this situation with the classroom teacher.

Guideline for Time Spent on Homework:

1. Kindergarten Students:
 - 5-10 minutes per day to practice their letters and numbers, etc.
2. Grade 1-2 Students:
 - 10-20 minutes per day to read, practice spelling words, memorize Scripture verses, complete class work as required, play learning games, etc.
3. Grade 3-4 Students:
 - 30-40 minutes per day to read, practice spelling words and multiplication facts, memorize Scripture verses, complete class work as required, study for tests, play learning games, etc.
4. Grade 5-6 Students:
 - 45-60 minutes per day to read, practice spelling words, memorize Scripture verses, complete class work as required, regular review in preparation for tests, research, preparation for long-term assignments and presentations, etc.
5. Grade 7-9 Students:
 - 70-90 minutes per day to read, practice spelling words, memorize Scripture verses, complete class work as required, regular review in preparation for tests, research and preparation for long-term assignments and presentations, maintain organized notes and binders, complete assignments to extend or reinforce material covered in class, etc.

Helpful Homework Tips:

1. Know the teachers and what they are looking for - Attend school events to meet your child's teachers. Ask about their homework policies and how you should be involved.
2. Set up a homework-friendly area - Make sure children have a well-lit place to complete homework. Keep supplies such as paper, pencils, glue, scissors, etc. within reach.

3. Schedule a regular homework time - Help your child develop the "homework habit" early. Schedule a homework time each night and provide a quiet location where your child will be free of interruptions. Some children work best in the afternoon, following a snack; others may prefer to wait until after dinner; others may work best in the morning.
4. Help them make a plan - On heavy homework nights or when there is an especially large assignment to tackle, encourage your child break up the work into manageable chunks.
5. Keep distractions to a minimum - This means no TV, loud music, cell phones, etc.
6. Make sure children do their own work - They will not learn if they do not think for themselves and make their own mistakes. Parents can make suggestions and help with directions.
7. Be a motivator and monitor - Ask about assignments, quizzes, and tests. Give encouragement, check completed homework, and make yourself available for questions and concerns.
8. Set a good example - Do your children ever see you diligently balancing your budget or reading a book? Children are more likely to follow their parents' examples than their advice.
9. Praise their work and efforts - Verbally praise your children and post an assignment, test, or art project on the refrigerator.
10. If there are continuing problems with homework, get help - Talk about it with your child's teacher. Some children have trouble seeing the board and may need glasses; others might need an evaluation for a learning problem or attention disorder.

9.3 DISCIPLINE GUIDELINES

1. Parents are responsible to understand and support the goals and procedures of the Discipline Policy publicly and privately. They are expected to teach their children the importance of obedience to all legitimate authority. They are responsible to discuss any concerns regarding a specific disciplinary measure with the staff member involved. The staff understands that parents may disagree with staff discipline on occasion; however, parents should not undermine the authority of the staff in discussing the discipline with their children.
2. The principal is responsible to ensure that parents, students, and teachers are informed of the Discipline Policy and School Rules each year.
3. This policy applies at school, at all official school functions, and during transit to and from such functions. It further applies to any behavior outside of these settings which is detrimental to the reputation of the school. In such cases, appropriate action will be taken by the principal.
4. All discipline shall be administered fairly and consistently in an attitude of love, not vengeance. Whenever possible, discipline shall be a logical consequence of the misbehavior and appropriate in severity. School personnel are responsible for issuing consequences for inappropriate behavior, discussing it with the child, and informing the parents.
5. Probation is a period of time during which the student's enrollment is in doubt. Initial probationary status may be imposed by the principal at his/her discretion.
6. Suspension for up to five days may be given to a student at the discretion of the principal. Parents and the board chairman are to be informed as soon as possible. Students will be expected to complete all assignments, tests, and notes given during the period of suspension.
7. Expulsion of a student occurs at the discretion of the board after consultation with the principal and parents.
8. Parents who wish to re-enroll an expelled student may make a written request to the board. The letter must indicate the evidence of a changed attitude and behaviour sustained over a period of time which would warrant consideration by the board. The board may choose to re-enroll the student with or without probationary conditions.
9. Copies of the Discipline Policy shall be distributed to every family every year.

9.4 GENERAL SCHOOL RULES

Some of the school rules are as follows:

1. Running is not permitted in the school or church.
2. Throwing of inappropriate objects is not allowed (Examples: rocks, snow, ice, etc.)
3. Teasing, fighting, and bullying are strictly forbidden.
4. Fire extinguishers are never to be tampered with.
5. Gum chewing in the school, on the grounds, or in busses is not permitted.
6. Students may play only in approved areas of the school or grounds. Trees, shrubbery, and other landscaping or fixtures are not to be damaged in any way.
7. Walls, furniture, books, etc. are not to be scratched or defaced in any way. Anyone responsible for such damage may be assessed for full replacement or repair cost.

8. Students are not permitted to bring personal music or electronic devices, cell phones, or other distracting articles to school, except at the request or permission of the teacher.
9. Secular music is not permitted without special permission granted by a teacher.
10. Students must avoid use of coarse, questionable language.
11. Wholesome friendships between boys and girls are encouraged. All physical contact is to be avoided.

9.5 DRESS CODE

The Bible encourages us to dress modestly, and live not for ourselves but for others. Modesty refers not only to avoiding that which is sensual, but also avoiding that which calls attention to oneself. The dress code is the standard that we feel God has set for us. This goal is to help create an atmosphere which is conducive to education. This means that students come to school prepared to work effectively with their classmates. Teachers have the right to warn students who are not following the Dress Code and to take appropriate disciplinary measures. Our standards for dress and grooming are in keeping with the high Christian ideals which we seek to establish in those who attend our school. The Scriptural support for a dress code may be found in 1 Timothy 2:9-10; 1 Timothy 4:12; 1 Peter 3:3-4; and 1 Corinthians 6:19-20.

Student Code:

1. All aspects of dress should be neat, clean, and modest.
2. "Fads" and extreme clothing, styles, and haircuts are to be avoided.
3. Tops must fit properly with a modest, well-fitting neckline.
4. Strapless tops, spaghetti straps, sheer material or bare midriffs are not allowed.
5. T-shirts with slogans or pictures that are not in good Christian character are not acceptable.
6. Pants must fit so that undergarments or bare skin are not evident.
7. Dresses and skirts must be no shorter than the top of the knee.
8. Shorts must be no shorter than two inches above the knee.
9. Properly fastened indoor shoes must be worn in the buildings and outdoor shoes worn outside at all times.
10. Hats are not to be worn inside the classroom or in the church.
11. Jewelry should also be in good taste, consistent with the Christian character of Devon Christian School. Suitable earrings are allowed for girls only. No other piercings are allowed (eyebrows, lip, tongue, nose, etc.).

Accountability:

1. Parents are to ensure that their children understand and abide by the Dress Code.
2. Teachers are to check daily that students are dressed properly and take any necessary action.
3. The Principal will ensure that this policy is distributed to parents, students, and teachers.

SECTION 10 - HEALTH AND SAFETY

10.1 GENERAL INFORMATION

Children learn best when they are healthy and alert, so please ensure that your children are receiving a balanced diet and plenty of rest.

Information on health and nutrition is available free of charge from Health and Welfare Canada. This department makes the following recommendations concerning the amount of sleep required by children:

5 - 9 years:	11 hours/night.
10-12 years:	10 hours/night.
13-17 years:	9-11hours/night.

It is equally important for children to have a healthy breakfast and bring a nutritious snack and lunch.

We encourage parents to keep your children home if they are showing symptoms of a communicable disease. Please do not keep your healthy children home as they miss important instruction.

Students are instructed not to share food or drinks at school at any time and to wash their hands regularly.

10.2 HEALTH CARE POLICY

Devon Christian School will provide a healthy and safe and educational environment in accordance with the standards set forth in the Occupational Health and Safety Act of Alberta.

A parent or guardian is required to advise the principal immediately upon diagnosis of any communicable or infectious disease or condition. Administration and staff will be advised and take appropriate health safety measures as described by the most current Occupational Health and Safety Act of Alberta guidelines.

All student medication, including Tylenol, cough syrup, etc, should be sent to the homeroom teacher with a note from the parent indicating the dose and any other pertinent information. Students should not be self-medicating. This is to reduce the risk of inappropriate use of medications and the chance of other students finding and using medication not intended for them. Students should keep inhalers and epi-pens in a safe, but accessible location.

The Regional Health Unit does immunization and preliminary testing with parent approval.

All foods to be consumed by the students as a group, apart from lunches or foods brought from home for personal consumption, or hot lunch services provided by local restaurants, have to be prepared and/or stored under the supervision of the school's Food Manager who holds a valid certificate issued by the Province.

No food exchanges are allowed between students in order to reduce the chances of students reacting to foods to which they are or might be allergic, and to prevent the spread of communicable diseases.

10.3 ALLERGY ALERT

We are an allergy alert school. This means that we attempt to provide a safe place for students who suffer from severe allergies. From year to year, the way we accommodate allergy sufferers will vary depending on the type and severity of the allergy. A letter is sent home at the beginning of each school year informing parents of any foods they should not be sending to school with their child.

10.4 COMMUNICABLE DISEASE CONTROL REGULATIONS

Disease	Incubation Period	Exclude from School
Chicken Pox	2 - 3 weeks	Seven days from appearance of rash.
Impetigo	2 - 5 days	Until crusts are off and sores are dry.
Mumps	12 - 26 days	Until swelling subsides; usually seven days.
Rubella (German Measles)	14 - 21 days	Five days from onset.
Rubella (Red Measles)	10 - 14 days	Seven days from appearance of rash.
Pink Eye	3 - 5 days	Until eye is clear.
Whooping Cough	7 - 10 days	Upon recovery, approximately 21 days.

Head Lice: Parents are requested to report cases of head lice detected at home to their homeroom teacher. Such reports will be kept confidential. Following a reported case of head lice, information will be sent home with students in that class informing parents of the outbreak.

10.5 CHILD ABUSE

Child abuse is a disturbing yet prevalent trend in our society. Unfortunately, the statistics show that Christian communities are not immune to this problem. We hope and pray that all children attending our school are growing up in a secure and loving environment. Should a case arise where a staff member has reasonable grounds to believe that a child is suffering in an abusive situation, that staff member is morally and legally obligated to file a report immediately with Child and Family Services or the RCMP.

10.6 EMERGENCY PROCEDURES

Devon Christian School reviews emergency procedures annually.

The entire school will participate in fire drills several times each year to facilitate an orderly and rapid exit from the building in the event of a real fire occurring during the school day.

Each class is also instructed in the proper procedures to follow in the event of a school lock down. This lock down procedure is practiced throughout the year.

In the event of an emergency such as a bomb threat or intruder alert, the principal will determine the correct response and initiate the procedure.

Should an emergency occur during a school day, the staff would assume responsibility for the students until parents could pick up their children. Depending on the situation, evacuated students would be moved to the Devon Alliance Church, if appropriate. Only parents or a designated emergency contact person will be allowed to pick up their child.

10.7 ACCIDENT PROCEDURES

In the case of an injury to a student, the parents (or emergency contact person if parents are not available) will be notified immediately if the injury is serious. **It is critical that parents keep their homeroom teacher up to date on contact number changes.**

Staff members are certified in the administration of first aid and CPR in the event of a serious accident. If medical attention is urgently required, we will call emergency medical help as well as the parent.

In all cases, the teacher on duty at the time of the accident will complete a form with details of the incident.

10.8 SAFETY AT SCHOOL

Unsafe items such as weapons should never be brought to school. Students should never throw objects like rocks, gravel, snowballs, or ice.

SECTION 11 - SCHOOL DAY POLICIES AND PROCEDURES

11.1 SCHOOL START TIME

Students will be supervised when the doors open at 8:15 a.m. Before 8:15 a.m. the parents are responsible for their children. Students need to be in their desks, prepared for the start of the day at 8:25 a.m.

11.2 LUNCH PERIOD

Lunches will be eaten at the place and time designated by the teacher. All students are responsible for bringing their own lunch. We encourage healthy snacks and lunches as it affects behaviour and learning. For classes that have severely allergic students there may be a ban on certain foods for the safety of the student.

11.3 AFTER SCHOOL TIME

Students should proceed directly to their transportation upon dismissal from school. Loitering in hallways and classrooms is not permitted. Students waiting to be picked up will be supervised outside on the sidewalk or the entrance of the school.

Should unusual circumstances occur that make it difficult for a parent to pick up his/her child, please make arrangements with another parent to assume responsibility for your child's transportation. The school should be informed immediately and preferably before the end of the day.

11.4 AFTER SCHOOL ACTIVITIES

It is the responsibility of the parent to provide transportation immediately after the activity ends. Students need to take all their “take home” materials with them to the activity area as they may not be able to get back into their classroom.

11.5 CLOSED CAMPUS

No student from kindergarten - grade 9 is permitted to leave the school grounds during the day unless they are leaving with their parent. Parents must notify their child’s teacher if they are taking them from the campus. A student who decides to leave the school grounds will immediately have a consequence. Parents are discouraged from taking their child from school during the lunch period since it is usually too short a time to leave the school for lunch and may result in a late return to school.

11.6 CHAPEL

Chapel is the last day of the school week at Devon Christian School. It is designed to be an inspirational, devotional, and educational time for our student body. Chapel usually begins worship and is followed by a message from a speaker (such as a pastor, missionary, or teacher). All students are expected to be at chapel and act in a dignified, respectable, and appreciative manner. The chapel schedule is determined each year to complement the class schedule. Parents and relatives are welcome to attend.

11.7 TOYS

Students are discouraged from bringing toys or games to school except at the request of the teacher. Exceptions to this will be made for show and tell time in the elementary grades. Time at school should be spent learning in the classrooms and interacting with peers on the playground. This also eliminates the possibility of theft or damage. If toys, cards, games, etc. become a problem, teachers may ban them from the school.

11.8 CELL PHONES AND ELECTRONIC DEVICES

Use of cell phones and electronic devices are not permitted in the school or on school grounds unless arrangements have been made with their teacher. Students using cell phones or electronic devices without permission will have the following consequences:

- First Offence - Students will be given a warning and the device will be taken away for the day.
- Second Offence - The device will be taken from the student and the parents will be required to pick up the device from the teacher.
- Third Offence - The device will be taken away for the remainder of the school year.

SECTION 12 - SCHOOL FACILITY POLICIES AND PROCEDURES

12.1 SCHOOL VISITS

Parents are welcome at Devon Christian School. We encourage parents to schedule a visit to the classrooms where their children learn. All visitors to the school must sign in by the office.

12.2 TELEPHONE USE

In case of real need, such as illness, students will be allowed to use the phone if they have been given permission by a staff member.

12.3 STAFF ROOM

Students are not allowed in the staff room unless given specific permission by a staff member.

12.4 GYM USE

Due to legal and safety reasons, students may not be in the gym unless supervised by a teacher.

12.5 LOCKERS

Students in kindergarten - grade 9 will have the use of a locker. Kindergarten - grade 6 students may not use a lock. Grade 7 - 9 students may use a lock, but the combination must be given to teacher and the teacher notified of any changes if they occur.

Lockers should be kept clean and tidy, inside and out. Students may decorate the inside as long as it is in good taste and easily removable. If a locker is not properly taken care of, the privilege of using one will be taken away.

12.6 STUDENT PROPERTY

School administration may search students and their property, including backpacks, desks, lockers, and their person, given reasonable grounds to suspect that the student may possess items that would be dangerous, unsafe, illegal, or inappropriate to the nature and purpose of the school. All searches shall be conducted under the supervision, and only with the approval, of the administration and will involve at least one adult witness.

12.7 PET POLICY

Due to allergies, there are no animals to be brought into Devon Christian School unless special arrangements have been made with the principal.

2019 – 2020 STAFF COVENANT

With God's help we will STRIVE to do our best in the following areas:

- To model a consistent daily walk with Jesus Christ in speech, actions, and attitude.
- To teach the Bible as God's inspired Word and develop attitudes of love and respect toward it.
- To pray daily for and with students.
- To show by example the importance of the Word of God, prayer, fellowship, and Christian service.
- To develop a desire to know and obey the will of God daily.
- To develop the "mind of Christ" toward godliness and sin, and to teach the student how to live an overcoming life through exercising of self-restraint and consideration of others.
- To encourage the development of self-discipline and responsibility in the student based on respect for the submission to God and God ordained authority.
- To participate respectfully in the school's daily devotionals, Bible study, chapel, community outreaches, and after school functions.
- To integrate Christian faith into the learning environment of Devon Christian School and operate within the context of the curriculum and school activities as described in the mission statement.
- To help students understand God's love for them, to motivate them to accept His gift of salvation, and to help them grow in their faith.
- To build a strong, caring community of outward focused individuals with strong inward character.
- To encourage each student to develop an active Christian faith and realize his/her full potential through leadership exploration, participation in practical service projects, and investigation of his/her personal faith journey.
- To follow the Matthew 18 principle in dealing with students, parents, administration, and staff.
- To ensure staff is committed to collaborative learning and ongoing professional growth in Christian Education.
- To teach the student to treat everyone with love and respect since others too are made in God's image.
- To promote high academic standards within the potential of the individual as uniquely created by God and to help the student realize his full academic potential.
- To plan a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students, while fulfilling the requirements of the curriculum.
- To teach and support the use of good study habits.
- To carefully prepare daily teaching assignments using a variety of teaching methods to reach the whole child: spiritual, mental, physical, social, and emotional.
- To encourage the student to pursue independent study in the areas of personal interest.
- To develop creative and critical thinking and the proper use of Biblical criteria for evaluation.
- To integrate Biblical principles and the Christian philosophy of education throughout the curriculum.
- To promote good citizenship through developing the understanding and appreciation of our Christian and Canadian heritage of responsible freedom, human dignity, and acceptance of authority.
- To produce an understanding and appreciation for God's world and awareness of man's role in his environment, and to use and preserve it properly.
- To regularly evaluate and report on student progress according to the policy and procedures established by the school.
- To keep accurate attendance records including absences and lates.
- To maintain a clean, attractive, and well-organized classroom.
- To maintain proper discipline in the classroom, on the school premises, or during off campus activities in accordance with the discipline policy.
- To maintain consistency in expectations of student's behaviour and discipline.
- To supervise extra-curricular activities as assigned.
- To recognize that parents have the primary responsibility before God for their children's education and to assist them in that task, but will deal with situations outside school that are discussed openly by students at school.
- To cooperate closely and communicate with the parents in every phase of the student's development especially as it relates to the school program.
- To inform parents about school activities and welcome their involvement in the life of the school.
- Will commit to appropriate usage of social media to build up our Devon Christian School family and avoid tearing down one another.

2019 – 2020 DEVON CHRISTIAN SCHOOL PARENT COVENANT

We recognize not every student benefits from our school, nor does the school benefit from every student. However, when the goals of the family match the goals of the school, it is a very successful and rewarding experience for both. Therefore, we ask all parents and students to determine whether or not their goals match those of the school before enrolling each year and indicate their commitment by signing the Student Covenant and the Parent Covenant. If, by their actions and attitudes shown, a family's or student's goals do not match that of the school, they may be asked to withdraw from Devon Christian School.

Due to the fact that the education of children is a joint commitment between parents and the school, the following is expected from all parents whose children attend Devon Christian School.

With God's help I will STRIVE to do my best in the following areas: (Please check only if in agreement)

- I will support the school through prayer.
- I accept and will uphold the Statement of Faith of Devon Christian School and desire the school to work with us in the education of our child(ren).
- I will strive to support and reinforce the school's expectations as described in the Handbook with our child(ren).
- I will support the authority and discipline issued by Devon Christian School staff. I understand that disagreeing with staff discipline may happen, however I will not undermine the authority of the staff when discussing the discipline.
- I will practice the principle found in Matthew 18, resolving any difficulties with school personnel directly. If the conflict is unresolved, I will discuss the matter with the next person in authority. The line of authority is as follows: teacher, principal, and the board.
- I will diligently encourage my child(ren) to follow the Student Covenant. I understand that if my child breaks this covenant, it may be grounds for removal from the school.
- I will ensure that my child(ren) will participate fully and respectfully in all aspects of school life, including the school's daily devotions, Bible studies, Chapel, and Community Outreaches as well as after school functions.
- I will ensure that my child(ren) regularly attend(s) school and arrive at school on time.
- I will ensure that planners are signed daily, field trip forms are returned promptly, and discipline forms are reviewed, signed, and returned.
- I will ensure that my child(ren) establish positive home study routines.
- I will support the school in maintaining a high standard of Christian conduct for its students. I acknowledge that should my child(ren)'s behaviour, while under the supervision of school personnel, become incompatible with the standards of Devon Christian School, normal disciplinary procedure applies. However, depending upon the severity of the infraction, it may be considered grounds for suspension or expulsion.
- I acknowledge the position of the school is that student behaviour at all times and in all places reflects on his/her parents, Devon Christian School, and the much broader cause of Christianity.
- I understand that when information about out-of-school unacceptable behaviour (by Biblical standards) occurs and is freely discussed at school by students, it will be considered an area of school responsibility.
- I understand that the staff is acting on my behalf while my child is under the staff supervision.
- I will commit to appropriate usage of social media to build up our Devon Christian School family and avoid tearing down one another.
- I hereby pledge to pay my financial obligations to the school.

I have read this Parental Covenant and agree to abide by it and to support it to the best of my ability.

Father/Guardian Name: _____

Signature: _____ Date: _____

Mother/Guardian Name: _____

Signature: _____ Date: _____

2019 – 2020 DEVON CHRISTIAN SCHOOL STUDENT COVENANT

We ask that all parents discuss these following areas with your children in a way that they will understand the expectations of Devon Christian School. Parents of kindergarten - grade 4 please check off the statements that you have discussed with your child and have them sign at the bottom. Students in grades 5 and up must initial beside each statement if they have read it and will agree to abide by it. They must also sign the covenant at the bottom. These standards are not meant to be a legalistic definition of right and wrong, but practical examples of your commitment to the school community and the essential behaviors and attitudes necessary to fulfill our mission statement. This covenant has been created so that all students at Devon Christian School will be aware of the school's expectations. No attempt will be made by the school to replace a parent's responsibility for discipline. However, when information regarding unacceptable out-of-school behaviour is freely discussed at school, it will be considered an area of school responsibility and subsequent disciplinary action can be expected.

With God's help I will STRIVE to do my best in the following:

- I will do my best to make sure that my words encourage the peers and adults in my life.
- I will not lie, cheat or steal, nor tolerate those actions among us.
- I will also encourage my peers in following this policy.
- I will do my best to make sure that the choices I make about clothing to wear, television and movies to watch, and music to listen to is something that Jesus would choose.
- I will regularly attend school and do my best to arrive at school on time so as not to miss class devotions nor disturb other students by entering late.
- I will participate respectfully and fully in all aspects of school life, including daily devotions, Scripture Memory, Bible study, Chapel, Community Outreach, Christmas Concert, and any other mandatory events and after school functions.
- I will write in my planner and bring it to school signed by my parents every day.
- I will respect the property of the school and fellow students.
- I will faithfully complete my assignments, adequately prepare for tests, and be attentive in class.
- I will practice the principle found in Matthew 18 where I am asked to resolve conflicts with the individuals involved rather than discussing the issue with others.
- I will commit to appropriate usage of social media to build up our Devon Christian School family and avoid tearing down one another.
- I will support the school in maintaining a high standard of Christian conduct for its students. Should my behavior, while under the supervision of the school personnel, become incompatible with the standards of Devon Christian School, it will be considered grounds for suspension or expulsion.
- I understand that my behaviour at all times and in all places reflects on my parents, Devon Christian School, and the much broader cause of Christianity.
- I will follow all rules and policies as outlined in the Parent Handbook.
- I will make proper health choices including eating breakfast, taking care of my personal hygiene, and a proper night's rest.
- I will refrain from the use of harmful substances. This applies at all times and in all places (whether at school or not) as long as I am a student of Devon Christian School.

For those who have asked Jesus into their heart:

- I will strive to follow God's will and be like Jesus. I will pray, read the Bible, memorize scripture, and participate in worship with others.
- I will do my best to be like Jesus every day and to learn from my mistakes.
- I will strive to use my God-given gifts and talents and to share them with others.
- I will seek to share the story of Jesus' love and sacrifice with others around me.

I have read this Student Covenant and agree to abide by it and to support it to the best of my ability.

_____ I have discussed the covenant with my child. *Initial* _____

Student: _____ Signature: _____ Date: _____

Student: _____ Signature: _____ Date: _____

Student: _____ Signature: _____ Date: _____

Student: _____ Signature: _____ Date: _____

(Devon Christian School Parent Handbook Revised February 22, 2019.)

Devon Christian School Supply Lists

2019 - 2020

All supplies must be brought to the school on the first day!

Kindergarten		Grade 3 - 4	
5	HB pencils	*24	HB pencils
2	White erasers	*4	White erasers
1	Package of markers (short and thick)	1	Package of markers
1	Box of wax crayons	1	Package of pencil crayons
1	Pencil box (big enough to fit all their colours)	1	Pencil box (big enough to fit their colours and fit in their desk)
1	Small pair of scissors	1	Pair of scissors
6	Glue sticks	6	Glue sticks
2	Scribblers (1/2 blank, 1/2 interlined pages)	1	Bottle of white glue
2	Duotangs (3 holes)	6	Lined coil scribblers (80-100 pages)
*2	Packages of 500 sheet printer paper	1	Package of BLANK looseleaf paper
*2	Kleenex boxes	1	Package of subject dividers
*2	Containers of disinfecting wipes	1	1-1.5" binder
1	Pair indoor non-marking, velcro shoes	2	Packages of 500 sheet printer paper
1	Back pack	1	Desk size dictionary
1	Recent photograph		(Preferred Publishers: Websters, Collins, or Oxford)
Grade 1 - 2		1	Desk size thesaurus
			(Preferred Publishers: Websters, Collins, or Oxford)
*12	HB pencils	*4	Kleenex Boxes
*4	White erasers	*2	Containers of disinfecting wipers
1	Package of markers	1	indoor non-marking running shoes
1	Package of pencil crayons		(must have arch and grip and must be able to tie tightly, skater shoes or slip ons are not acceptable)
1	Package of wax crayons	1	Back pack
1	Pencil box (big enough to fit all their colours)	1	Recent photograph
1	Pair of scissors		
*6	Glue sticks		
5	Interlined scribblers		
*2	Packages of 500 sheet printer paper		
*4	Kleenex boxes		
*2	Containers of disinfecting wipes		
1	Pair indoor non-marking running shoes		
	(no open backs, velcro unless your child can already tie their own shoes)		
1	Back pack and lunch bag or lunch box		
1	Recent photograph		

NOTES:

- > All items must be LABELLED except * items.
- > Flash drive will be provided by D.C.S. for Grade 1 to 4 students.
- > All students require an ESV Bible. They can be purchased at D.C.S.

Devon Christian School Supply Lists

2019 - 2020

All supplies must be brought to the school on the first day!

Grade 5 - 6

24	HB pencils	12	Key tab exercise books (32 pages)
5	White erasers	1	Package of blank looseleaf paper
1	Package of markers	1	Package of lined looseleaf paper
1	Package of pencil crayons	1	Package of subject dividers
2	Highlighters	2	1-1.5" binder
1	Desk pencil sharpener	*2	Packages of 500 sheet printer paper
1	Pencil box or cloth pencil case	1	Desk size dictionary
1	Pair of scissors		(Preferred Publishers: Websters, Collins, or Oxford)
4	Glue sticks	1	Desk size thesaurus
2	Bottles of white glue		(Preferred Publishers: Websters, Collins, or Oxford)
1	Ruler (cm and inches)	*4	Kleenex boxes
1	Math set with protractor and compass	*2	Containers of disinfecting wipes
1	Flash drive (minimum 1GB)	1	Indoor non-marking running shoes
2	Graph paper scribblers (80-120 pages)		(must have arch and grip and must be able to tie tightly, skater shoes or slip ons are not acceptable)
1	Package of graph paper		
8	Lined coil scribblers (80-100 pages)	1	Backpack

Grade 7 - 8 - 9

24	HB pencils OR 10 mechanical pencils	1	Package of sticky notes
5	White erasers	2	Packages of subject dividers
1	Package of fine tip pens or markers	1	2" Binder
1	Package of markers	*2	Packages of 500 sheet printer paper
1	Package of pencil crayons	1	Desk size dictionary
1	Highlighters		(Preferred Publishers: Websters, Collins, or Oxford)
1	Desk pencil sharpener	1	Desk size thesaurus
1	Cloth pencil case		(Preferred Publishers: Websters, Collins, or Oxford)
1	Pair of scissors	*4	Kleenex boxes
2	Glue sticks	*2	Containers of disinfecting wipes
1	Bottle of white glue	*2	Packages of tennis balls (for chair legs)
1	Ruler (cm and inches)	2	Pairs of running shoes
1	Math set with protractor and compass		(mandatory: 1 indoor, 1 outdoor - must have arch and grip and must be able to tie tightly, skater shoes or slip ons are not acceptable)
1	Scientific calculator (grade 9 only)		
1	Flash drive (mandatory, minimum 1GB)		
1	Package of graph paper	1	Gym gear (t-shirt, shorts/sweats, deodorant, water bottle)
8	Lined coil scribblers (120 pages or more)	1	Cloth or nylon gym bag (not plastic)
15	Key tab exercise books (32 pages)	1	Backpack

NOTES:

- > All items must be LABELLED except * items.
- > It is essential that the items on the list are purchased as requested.
- > All students require an ESV Bible. They can be purchased at D.C.S.